

June 1, 2017

Board met in regular session at 8:30 a.m. at Drake Library, Grinnell, Iowa. Members present Trevor White, Diana Dawley & Larry Wilson. Also, present Tom Kriegel, Sheriff and Michael McAllister.

Chairman White led the pledge of allegiance.

Moved by Wilson, 2nd by Dawley to approve agenda. 3 ayes. Motion carried.

Moved by Dawley, 2nd by Wilson to approve May 25, 2017 board minutes. 3 ayes. Motion carried.

Moved by Wilson, 2nd by Dawley to approve June 2, 2017 Poweshiek County Payroll for \$180,334.18. 3 ayes. Motion carried.

8:35 a.m. Tom Kriegel, Sheriff presented certificate of appointment for Jeff Criswell, dispatcher/jailer. Moved by Dawley, 2nd by Wilson to approve certificate of appointment for Jeff Criswell, dispatcher/jailer effective June 5, 2017 with rate of pay \$15.65/hour. 3 ayes. Motion carried.

8:40 a.m. Sandy Ross, Treasurer met with the board to discuss lease agreement with Premier Office Equipment for the printers located in the motor vehicle and tax offices. Moved by Wilson, 2nd by Dawley to authorize Trevor White, chairman, to sign lease agreement between Poweshiek County and Premier Office Equipment for a term of 60 months for \$252.00/month for two printers located in the treasurer's office, motor vehicle and tax departments. 3 ayes. Motion carried.

Board received the following MMP Annual Updates:

- H1-H2 Site #5, NE1/4 SE1/4, Section 25, Washington Township
- Prairie Pork Montezuma, NW1/4 NW1/4, Section 5, Union Township
- Lynn Grove Pork #2, NW1/4 NE1/4, Section 25, Lynn Grove Township, Jasper County
- Maple Creek Lane, NW/NE1/4 NW1/4, Section 20, Deep River Township

Larry stated that 5 Star Spray Foam & Concrete Raising Inc. had completed the sidewalk front stoop repair at the Community Services Building in Grinnell.

Diana gave an update regarding the DeCat meeting she attended on May 31, 2017.

Larry stated he will be out of town and unable to attend 8th Judicial District meeting in Fairfield on June 14, 2017 and Diana stated that she would be able to attend in Larry's absence.

9:02 a.m. Moved by Wilson, 2nd by Dawley to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Trevor White, Chairman

June 5, 2017

Board met in regular session at 8:30 a.m., Boardroom, Courthouse, Montezuma, IA. Members present Diana Dawley, Trevor White & Larry Wilson

Chairman White led the pledge of allegiance.

Moved by Wilson, 2nd by Dawley to approve agenda. 3 ayes. Motion carried.

8:30 a.m. Steve Short, Safety Director; Janietta Criswell, Clerk of Court; Tom Kriegel, Sheriff; Joel Vanderleest, Chief Deputy; and Becky Petig, County Attorney met with the board to discuss courthouse security. Janietta Criswell inquired about the use of a portable metal detector during high profile court cases. Janietta further inquired, if used, would it be best to have it located on second floor courthouse or at the south entrance, main floor of the courthouse. Sheriff Kriegel recommended during high profile court cases, it would be best to locate the portable metal detector on the second floor, courthouse. Sheriff Kriegel inquired if portable metal detector would be necessary or if hand held scanners would work. Sheriff Kriegel stated that he would also have deputies located on the second floor of the courthouse. Larry felt that a deputy should also be available on first floor of the courthouse. It was discussed about locking the north entrance and only allowing entry from the south entrance. Larry felt that it would not be a good idea to lock the north courthouse entry doors but suggested to rope off the north stairwell and place signs directing individuals to use the south stairwell or elevator to reach the courtroom.

9:10 a.m. Tom Kriegel, Sheriff; Joel Vanderleest, Chief Deputy; and Ben Anderson, Deputy/Jail Administrator met with the board to discuss staffing at the public safety building. Sheriff Kriegel would like to eliminate the lead dispatcher position and add a new position of assistant jail administrator/dispatch supervisor. This new position would be day shift Monday through Friday. They feel the need for staff is greater during the day shift with inmate count increase, meals, medication dispensing, visits from doctors, attorneys, priests, etc. Sheriff spoke about the possibility of splitting the dispatcher/jailer position into 2 separate positions. Sheriff stated he spoke with Renee VonBokern, the county's union representative, regarding the split and she feels the union would allow for split in descriptions. Ben feels that the current employees for most part are on board with splitting the dispatcher/jailer to individual descriptions for dispatcher and jailer. They state training/certifying a jailer takes less time and less expense than training/certifying a dispatcher. If the split is allowed, Sheriff Kriegel feels that an additional jailer position would be needed to accommodate staffing. Trevor requested more information presented to him, in writing, regarding income generated from housing inmates and the estimated expenses of hiring an additional jailer. Trevor feels the county needs to look at their room & board per day rate charged. Ben states that the commissary has brought in additional revenue, which they can use for inmate purchases such as bunks, betting, etc. Ben states he feels with the additional \$40,000 in room and board collected as well as eliminating a front office position previously budgeted, that this would cover the cost of an additional jailer. Ben further states that the training for the jailer will be less cost and less time from 6 months to 1 month. Sheriff Kriegel stated that he is scheduling a meeting with Renee VonBokern and the union representative this week to discuss the job description changes.

Moved by Dawley, 2nd by Wilson to approve eliminating job description for lead dispatcher/jailer and to approve new job description for assistant jail administrator/dispatcher supervisor. 3 ayes. Motion carried.

Moved by Wilson, 2nd by Dawley to approve fireworks permit for Holiday Lake Owner's Association. 3 ayes. Motion carried.

Board received Recorder's Report of Fees Collected for month ending May 31, 2017.

10:24 a.m. JD Griffith, Zoning Administrator joined the meeting to discuss upcoming board of adjustment meeting scheduled for June 6, 2017.

Board discussed resolution for compensation commission to assess damages. The board will table approval of this resolution to allow time to update the representatives listed.

10:58 a.m. Moved by Wilson, 2nd by Dawley to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Trevor White, Chairman