

November 29, 2018

Board met in regular session at 8:30 a.m., Boardroom, Courthouse, Montezuma, IA. Members present Diana Dawley, Trevor White & Larry Wilson. Also present Merle Doty

Chairman Dawley led the pledge of allegiance.

Moved by White, 2nd by Wilson to approve agenda as amended to include approval of board minutes. 3 ayes. Motion carried.

Moved by Wilson, 2nd by White to approve Poweshiek County Board Minutes for November 15, 19, & 26, 2018. 3 ayes. Motion carried.

Wilson relayed to board he had discussed with Terry Pickett, Assistant to Engineer about a yard that may have received damage while secondary roads was working on 485th Avenue by Lake Silverado and Pickett stated he had not been contacted with any complaint.

Moved by White, 2nd by Wilson to approve the following claims:

General Basic		
Advanced Correctional	Svc	4,621.16
Alliant Energy/IPL	Svc	326.53
Audas Sanitation	Svc	135.05
Central Iowa Community Svcs	Svc	170.00
Commodity Credit Corp	Svc	821.84
Cott Systems	Svc	150.00
Des Moines Register	Svc	303.85
Eilander, Melissa	Mil	21.34
Galls Inc	Goods	942.56
German Plumbing & Heating	Svc	72.00
Grinnell Regional Home Care	Svc	17,261.88
Grinnell Regional Medical Ctr	Svc	663.72
Infomax	Svc	1,196.83
Iowa Radiology	Svc	55.00
John Deere Financial	Goods	198.37
Mail Services LLC	Svc	821.57
Matt Parrott/Storey Kenworthy	Goods	155.12
Midwest Alarm Services	Svc	400.00
Monte Motor Parts	Goods	10.97
Montezuma Municipal Utilities	Svc	2,974.40
On Call Restoration	Svc	5,628.68
Pitney Bowes	Svc	641.58
Premier Office Equipment	Svc	40.52
Strat Exe Inc	Svc	80.00
Summit Companies	Svc	265.00
The Record	Svc	377.64
Tiaa Commercial Finance Inc	Svc	264.33
US Bank Equipment Finance	Svc	542.74
Visa	Svc/Goods	79.90
Wilson, Larry	Mil	407.40
Windstream	Svc	1,074.75
Windstream Communications Inc	Svc	240.00

General Supplemental

Aramark	Goods	174.89
Cox, Kathy	Mil	9.70
Crane, Vicky	Mil	14.55
Dale, Carol L	Mil	23.28
Eilander, Melissa	Mil	81.97
Fisch, Kathy	Mil	4.37
Goodlow, Marilyn	Mil	16.49
Herman, Sharon	Mil	16.49
Holtz, Mary E	Mil	6.79
Hudnut, Larry	Mil	106.08
Korns, Martina	Mil	15.52
McDowell, Julie	Mil	9.70
McKee, Joan	Mil	12.13
Mcnaul, Cynthia J	Mil	4.85
Mills, Bonnie	Mil	14.55
Ngonzales, Rita E	Mil	5.82
Poweshiek County Secondary Road Dept	Svc	1,082.48
Premier Office Equipment	Svc	40.52
Puls, Sheryl	Mil	9.70
Purvis, Milly	Mil	15.52
Richards, Herbert	Mil	5.82
Richards, Mary	Mil	16.49
Ross, Marla K	Mil	29.10
Sebetka, Jeanette	Mil	12.61
Staples Credit Plan	Goods	47.57
The Record	Svc	247.50
Thomason, Donna	Mil	2.91
Tremmel, Shirley	Mil	19.40
VanErsvelde, Janet	Mil	40.74
Warden, Rick	Mil	14.55
Wolff, Nancy	Mil	5.82
Wykoff, Marilyn	Mil	4.61
Young, Connie	Mil	7.28

Rural Services Basic

Grinnell Firestone Store	Svc	7.57
Henning, Jerry	Mtg	25.00
Keystone Laboratories	Svc	44.50
Klenk, David	Mtg	25.00
Meeks, Linda	Mtg	25.00
Mph Industries Inc	Goods	3,826.86
Poweshiek County Secondary Road Dept	Goods	41.27
Sleeuwenhoek, Lynn	Mtg	25.00
State Hygenic Lab	Svc	62.00
The Record	Svc	10.32
Vannevel, Vicki	Svc	14.50
Visa	Svc	235.33

Secondary Road		
Alliant Energy/IPL	Svc	635.51
Durr, Laura	Svc	212.30
IDALS	Svc	15.00
Iowa State University	Svc	250.00
MCI	Svc	36.72
Montezuma Municipal Utilities	Svc	467.61
TIP Rural Electric Coop	Svc	174.00
United States Cellular	Svc	125.35
Victor Oil, Inc.	Goods	18,588.32

Sheriff Commissary		
Reliance Telephone Inc	Svc	450.00
Swanson Services Corp	Goods	252.91

General Obligation Lost Sinking Fund		
Montezuma State Bank	Svc	46,103.75

Go Urban Renewal Old 6		
Montezuma State Bank	Svc	5,450.00

Emergency Management Agency		
Iowa Emergency Management Assn	Dues	150.00
Iowa State University	Svc	75.00
Visa	Svc	367.78
Windstream	Svc	128.34

E-911		
Racom Corporation	Svc	54,851.98
Sears, Gary A	Svc	600.00

3 ayes. Motion carried.

Moved by Wilson, 2nd by White to approve November 30, 2018 Poweshiek County Payroll for \$209,970.47. 3 ayes. Motion carried.

Merle Doty presented the board with written notice to resign from his current position on the Poweshiek Board of Health effective January 2, 2019. Doty stated he is willing to remain on the board as the alternate representative from the Board of Supervisors. The board thanked Doty for his service on the Board of Health. Moved by White, 2nd by Wilson to accept Merle Doty's resignation from Poweshiek County Board of Health effective January 2, 2019. 3 ayes. Motion carried.

Wilson discussed funding for MICA and will be looking into how the funding is used within the county.

White stated he attended the EMA meeting this week. During the meeting discussion was held on drones, drone pilots, mutual aid, strategic planning, HAZ-MAT, and EMA budget. The board stated they feel Brian Paul is doing a great job as EMA director.

Dawley stated she attended DeCat meeting this week.

9:25 a.m. Tom Kriegel, Sheriff & Ben Anderson, Jail Administrator joined the meeting. Anderson presented information to switch to HSEMD Shared Services for E911. Anderson stated this is grant funded and should save money. The board will discuss this further at meeting December 3.

9:43 a.m. Moved by White, 2nd by Wilson to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Diana Dawley, Chairman

December 3, 2018

Board met in regular session at 8:30 a.m., Boardroom, Courthouse, Montezuma, IA. Members present Diana Dawley, Trevor White & Larry Wilson. Also present Merle Doty, Jason Roudabush, Dianna Longhenry, Recorder & Laura Tish, Assistant Commissioner of Elections

Chairman Dawley led the pledge of allegiance.

Moved by Wilson, 2nd by White to approve agenda. 3 ayes. Motion carried.

8:30 a.m. Sandy Ross, Treasurer and Kay Latcham, Assistant Tax & Finance Officer met with board to provide an update on the feasibility of remodeling the auto department vault to move the driver's license department. Ross initially brought this idea to the board in trying to find a way to be more efficient and save costs without the need to hire more employees. Ross had a company come in to drill and determine what was behind the walls of the vault. Drilling into north wall 20" all brick & no voids so this is a load bearing wall; drilling into east wall 13" all brick to a 3" void and then 4" into original brick; drilling into south wall 13" all brick to a 3" void and then 3" into original brick; drilling into west wall 21", 1st layer went in 4" void, 3" void at 13" to original wall, 2" void at 19". The company stated the vault was added after courthouse was built and removing some vault walls and putting in a door does not change heritage status. Ross stated if removing the walls, the next step would be to speak with a structural engineer. White would like to see costs analysis and cost effectiveness of the entire project. Wilson inquired if just adding a door into the vault would accommodate driver's license and Ross stated there is enough room.

Dawley referred to the mission statement of the supervisors and Dawley would like to discuss the future of the service of driver's license. Dawley stated she felt the county has lost some income due to driver's license not being in Grinnell anymore and with online renewing, what is the future of the office. Dawley would like 3 years of past data for income from driver's license. Dawley wondered if there would be room in current offices to accommodate driver's license. Ross stated driver's license offers many more services now that when originally started and more room is needed. Dawley would like to see the data figures before going further. White states he would like to continue with getting a structural engineer and obtain cost estimates to remodel the vault.

Wilson states the concern he hears is the traffic and noise level on the main floor but also feels that moving driver's license next to auto department would be ideal to accommodate services. Wilson would like to see about determining best use for all offices and to have a study completed to prepare plans to accommodate best use for all offices. White states that idea would be more of a long term plan for the county. Wilson feels a study could be completed in the next year or two and would give the county an idea of costs and accommodating remodeling.

8:53 a.m. Jody Eaton, CICS joined the meeting

9:10 a.m. Jody Eaton, CICS met with board to review the Central Iowa Community Services Region FY'18 Annual Report.

Moved by White, 2nd by Wilson to approve Resolution #2019-18, Early Retirement Continuation of Insurance for Dennis VanHamme. 3 ayes. Motion carried. The board stated they appreciated his 40+ years of service to the county.

10:15 a.m. Steve Short, Maintenance Director joined the meeting.

Board discussed Hansen Construction work performed on north courthouse steps. Steve Short stated Hansen's quote indicated coating all steps with a product called Miracote but Short does not think he applied this product and Hansen's invoice does not reference this product either. Board placed a call to Richard Hansen to inquire on the Miracote and Hansen felt at the time that this product was not needed. Dawley stated since this product was not applied, it should be deducted from the invoice and Hansen stated he would send a corrected invoice.

10:16 a.m. J.D. Griffith, Zoning/Sanitarian joined the meeting.

Board discussed quote received for replacement of the south doors of the courthouse. Board would like to see a couple more quotes before making a decision.

10:41 a.m. J.D. Griffith, Zoning discussed a call he received from City of Barnes City regarding placement of a cell phone tower. The tower is within the city limits and in Poweshiek County but Barnes City does not have any zoning in place. City of Barnes City reached out to Poweshiek County to see if the tower could fall under the county zoning. White stated if we can legally do this, the board of adjustment is ok, and City of Barnes City council signs off, he would be ok with helping them out. Dawley advised Griffith to get in contact with county attorney regarding this matter.

11:02 a.m. Board returned to discussion on remodel of the auto department vault. White would like to move forward and at a minimum see what the expense would be to leave the vault structurally as it is and add a doorway into the hall from the vault and at a maximum what it would cost to remove 3 of the vault walls and adding a doorway. Wilson agrees to get some quotes and also feels discussion on the courthouse in general needs to be addressed in the future. Dawley stated earlier she wanted to look at services and would like to see last 3-years revenue figures. Ross will get those figures to Dawley. Dawley states she feels the vault is valuable and she wants to keep it in tact and to look at other solutions, such as the conference room in the basement. White is looking for a solution to get all offices on the main floor.

Moved by Wilson to authorize Sandy Ross, Treasurer to proceed with getting the cost estimates for remodeling the auto department vault. Dawley called for comment and stated she would like to see an assessment for the entire courthouse offices before this is completed. Wilson would like to look at Ross's request only at this time and to obtain quotes from appropriate contractors. 2nd by White. Wilson – aye; White – aye; Dawley – nay. Motion carried.

11:16 a.m. Moved by White, 2nd by Wilson to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Diana Dawley, Chairman