

July 15, 2019

Board met in regular session at 8:30 a.m., Boardroom, Courthouse, Montezuma, IA. Members present Diana Dawley, Merle Doty, and Jason Roudabush.

Chairman Dawley led the pledge of allegiance.

Moved by Roudabush, 2nd by Doty to approve agenda as amended to include approval of July 11, 2019 board minutes. 3 ayes. Motion carried.

8:30 a.m. Susan Hiner, General Assistance, met with board to provide update for general assistance for FY'19. Susan Hiner told the board, with regret, that she has accepted a position with Grinnell Housing Authority. She will provide the board with a formal letter of resignation when she has a date certain, which will be around November.

Moved by Doty, 2nd by Roudabush to approve Resolution #2020-2 to approve stale dated checks prior to June 30, 2018 to be cancelled. 3 ayes. Motion carried.

Moved by Doty, 2nd by Roudabush to approve July 11, 2019 board minutes. 3 ayes. Motion carried.

8:50 a.m. Jeff Lorenz & Roger Stirler, Cost Advisory Services, Inc., met with board to discuss the services they provide to Poweshiek County.

9:30 a.m. Jody Eaton, CICS, met with board to discuss FY'20 Statement of Understanding between Poweshiek County and Central Iowa Community Services for positions of Services Coordinator and Administrative Support. This reflects the percentage of wages paid through the region for each position. Moved by Roudabush, 2nd by Doty to approve FY'20 Statement of Understanding. 3 ayes. Motion carried.

Jody discussed the position of Susan Hiner and her recent notice of resignation and the need now to look to hire a replacement. Jody stated the job description needs to be updated and will work with the county for the general assistance duties to include in job description along with the CICS region support duties. Jody also stated she is willing to conduct de-escalation training at Poweshiek County and will look to set up this fall/winter.

Board discussed farmland rental agreement. The farm rent agreement was a 1-year agreement with the potential of three 1-year extensions at the request of either party. The board discussed and decided to contact the current renter to see if they would be interested in a 1-year extension at the current rate per acre.

10:18 a.m. Moved by Doty, 2nd by Roudabush to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Diana Dawley, Chairman

July 22, 2019

Board met in regular session at 8:30 a.m., Boardroom, Courthouse, Montezuma, IA. Members present Diana Dawley, Merle Doty, and Jason Roudabush.

Chairman Dawley led the pledge of allegiance.

Moved by Roudabush, 2nd by Doty to approve agenda. 3 ayes. Motion carried.

8:30 a.m. Lyle Brehm, Engineer, met with board. Brehm presented the board with the updated 28E Agreement for joint county engineer services with Tama County for FY'20 through FY'22. Moved by Doty, 2nd by Roudabush to

approve 28E Agreement between Poweshiek County and Tama County for engineer services FY'20 through FY'22. 3 ayes. Motion carried.

Board placed telephone conference with Renee VonBokern, VonBokern & Associates, to discuss secondary road employees' sick leave in excess of maximum hours. Due to legislations changes with unions, certain personnel items that were in the prior union agreement are now covered by personnel policy, one being sick leave. Prior union agreement did not have a maximum on sick leave accrual. The county personnel policy does have a maximum with a portion over the maximum being converted to vacation (up to 6 days). There are about 6 secondary road employees who are over the maximum and what will happen to that sick leave they have accrued. Renee discussed with the board and Brehm options available from truncating all the excess sick leave, paying out the excess sick leave, converting to vacation or just letting sit on books. The board was not in favor of paying cash out for the excess sick leave. The board and Brehm felt that the employees worked for their accrual and have not abused the sick leave so they do not want to just wipe the excess off the books. Everyone felt the best option would be to let the sick leave sit on the books, while not accruing any additional sick leave until it falls under the maximum, and then at the end of the fiscal year, according to the policy, convert one-half of the excess 12 days to vacation, which would be 6 days. The 12 days would be deducted from the sick leave bank and if still over the excess hours, the balance would remain as prior and just repeat the process each year until the employee falls below the maximum amount and starts accruing again according to policy. A memo will be drafted to send to the employees that are over the maximum sick leave hours explaining this decision.

Brehm asked the board to be considering what roads they want to work on once the money from wind turbine TIF starts collecting. Does the county want to target high traffic counts, heavy load usage, by population, maintenance costs or do they want to look at safety issues. Dawley stated she gets many questions as to why ditches are not clean and is this something that can be completed with TIF dollars. Brehm stated that yes, it could be and he would do this type of work with contractors, as he does not have the staff available. Dawley inquired if Brehm would do some experimental things on certain roads to see the benefit, such as tiling, drainage, etc. before a full project of said type is completed. Brehm stated he has some ideas he would like to try out in certain areas on the rural rock roads. Roudabush stated his opinion would be to tackle roads with high traffic count first.

Dawley stated she spoke with City of Montezuma's finance director regarding TIF within 2 miles of city limits. City finance director thought the city was waiting to hear back from the county and Dawley stated the county had sent a letter to the city and was waiting for a response back. Brehm stated he would contact the mayor to check on the status of the city's response to the county's letter. Brehm stated he previously spoke with the mayor and thought the status was waiting on city council to provide a response.

Dawley brought up the question on how much of TIF dollars the county would want to capture. The previous board stated they wanted to collect fifty percent but Dawley stated in the beginning there will not be many dollars collected. Perhaps an option would be to capture all dollars in the first couple of years and then scale back after that.

9:30 a.m. Ben Anderson, Jail Administrator met with board to present the annual fingerprint machine contract. Anderson stated this contract is the same as in prior years and has to be renewed each year. Moved by Roudabush, 2nd by Doty to approve renewal contract for fingerprint machine. 3 ayes. Motion carried.

Board discussed the county farmland rent agreement. The agreement was a one-year contract with the potential of up to three one-year extensions if agreement reached between the parties. Board stated they would like to send a letter to current tenants offering a 1-year extension at the current rate per acre.

Moved by Doty, 2nd by Roudabush to approve the following utility permits:

- #20-02U to Windstream Iowa Communications-North, LLC for work in Section 5, Washington Township
- #20-03U to MCG for work in Sections 3 & 10, Union Township

3 ayes. Motion carried.

Doty stated he attended Emergency Management Commission meeting last week.

Dawley stated she is attending a DOT meeting in Oskaloosa on Wednesday for discussion of Hwy 63, the Oskaloosa bypass and the DOT's 5-year plan.

10:17 a.m. Moved by Doty, 2nd by Roudabush to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Diana Dawley, Chairman