

Note: These minutes are a draft and are not to be considered official until approved at the next meeting.

Poweshiek County 911 Board Meeting Minutes for January 10, 2023

The meeting was held in person and via ZOOM

Members Present: Rusty Massengale-Malcom, Gary Sears-Gilman, Tom Kriegel-Sheriff,
Kurt Hall-Brooklyn, Jason Roudabush-Poweshiek County

Dawn Disney-Addressing/Database Mgr.

Via ZOOM: Brian Paul-EMA

Members Absent: Barnes City, Chelsea, Sully, Montezuma, Searsboro, Belle Plaine,
Victor, Midwest Ambulance, Deep River, Grinnell, New Sharon,
Hartwick

Guests: Stacen Gross - SGC
Joe Meyer-Poweshiek County PSAP Supervisor

Via ZOOM: Dan Johnson – GPD

Call to order and Roll Call

Massengale called the meeting to order at 6:31 p.m. - Members present as listed above.

Approval of Agenda

Motioned by Sears to approve the agenda as presented, seconded by Paul. Motion carried.

Approval of Minutes from May 31, 2022

Motioned by Paul to approve the minutes as presented, seconded by Hall. Motion carried.

Business Items

Geo-Comm, Inc. – Contract/Invoice

Massengale received an invoice for renewal of the Geo-Comm contract to continue services which remain the same as the last contract for GIS Map Data Maintenance/MSAG and ALI Data Support/Addressing Services. The services remain the same with the total due of \$5,882.00 for calendar year 2023.

Sears motioned to approve the contract and invoice as presented. Seconded by Paul. Motion carried.

911 Printer/Copier/Fax

The current printer is 10 years old, and the printerhead need replaced. Disney discussed the issue with County IT, Nook, who recommended purchasing a new printer. Disney notified the Chair and Co-Chair and was instructed to get one ordered. Nook provided a quote for an Epson with EcoTank ink, which he said would be a cost savings compared to purchasing the ink jet cartridges that we've been using. Disney compared the same printer at Wal-Mart and Costco, and they were all the same price. Disney advised Nook to go ahead and order the printer, as he has an account for the county and we wouldn't be charged taxes.

Massengale stated that he made the decision to have Disney go ahead and order the printer as the other had quit working and it was needed.

Sears made a motion to have Disney discard the old printer, seconded by Paul. Motion passed.

Paul and Johnson left the meeting at 6:43.

Zetron – State Shared Services

Deputy Meyer presented the board with an invoice. He explained that the invoice covers for several shared services that Poweshiek County is taking advantage of using. There is a line item in the invoice that is for the maintenance on the Zetron phone system being used in the 911 Dispatch Center. When installed the previous Supervisor advised that there would be no costs to the 911 Board, however, the initial maintenance has expired. The maintenance is \$3,097.56 per year for the next two years. Deputy Meyer stated that we are only charged a year at a time, and would like the board to consider paying for the maintenance going forward. The state equipment replaced the phone system purchased by the 911 Board, and is the boards responsibility to provide the means for the 911 calls to get delivered to the Dispatch Center.

Motioned by Hall for the 911 Board to pay the current invoice and all future invoices for the annual maintenance fees. Seconded by Sears. Motion carried.

FY'24 Budget Workshop – Stacen Gross – SGC

Consultant Stacen Gross presented documents that he had prepared. He advised that he worked together with Disney going over the expenditures from last year, any know future expenditures and/or any changes that may affect the budget. Following the discussion and recommendation to make a couple of changes, the members approved to move forward with the publication as required by law and have the Budget Hearing at the next meeting.

Discussion:

Massengale said that he has been trying to get the subcommittee meeting minutes to Disney to forward to the rest of the 911 Board. Present subcommittee members, Roudabush, Kriegel, and Massengale brought the other up-to-date on the progress being made.

They are waiting on the abstracts to get approved at this time. They have started marking the site areas and hope to start preparing the driveways in March. The equipment is ordered and Racom is optimistic about having the new system up and running in August. Their next subcommittee meeting is tomorrow, January 11, 2023.

Next Meeting:

February 7, 2023 @ 6:30 p.m. – Poweshiek County Public Safety Building

Meeting Adjourned:

Motioned by Kriegel to adjourn at 7:27 p.m., seconded by Hall. Motion carried.