

Poweshiek County 911 Board
Regular Meeting Minutes
July, 23rd, 2024 630PM Montezuma PSB & via Zoom

Meeting called to order at 1830 by Chair.

Roll call conducted, Members present are: Brooklyn, Gilman, Hartwick, Malcom, Montezuma, New Sharon, Poweshiek County EMA, Poweshiek County Sheriff. One guest present-Stacey Grossen via Zoom.

Motion to approve tonight's agenda entertained. Motion made by Gilman, seconded by New Sharon. All in favor, none opposed, motion passed unanimously.

Previous meeting minutes reviewed. No corrections or changes made. Motion made by Montezuma to approve the previous meeting minutes as printed. Seconded by Brooklyn. All in favor, none opposed, motion passed unanimously.

BUSINESS ITEMS

Recorder- Massengale presented a quote from RACOM for a new recorder device for the 911 system. The quote is for \$36,980 and also has options for a 1 year and 3-year maintenance plan. The 1 year plan is \$5,500 and the 3-year plan is \$14,850. Grossen stated the current recorder was purchased in 2016 for around \$27,000. RACOM recommends replacing the recorder every 6-7 years, and we are on year 8 of this unit. Paul mentioned the current recorder was updated as part of the radio project but only with software features compatible with the new digital system and not any hardware type of upgrades. Paul mentioned that RACOM would take the upgraded software off the current recorder and place it on a new one as part of the installation if the board decides to go with a new recorder. Paul also mentioned that he spoke with Joe Meyer about this, and that the recorder is not part of the shared maintenance agreement with the state. It was determined through discussion that the best course of action would be to purchase a new recorder. Motion was made by EMA to purchase the new recorder at \$36,980 and the 3-year maintenance plan at \$14,850 for a total cost of \$51,830. New Sharon seconded the motion. All in favor, none opposed, motion passed unanimously. Massengale will complete the claim for purchase.

Shelter- Massengale discussed with the board that RACOM is on board with purchasing the shelter directly from us for a price of \$50,000. This includes the generator in the shelter and any boxes, electrical/radio equipment that remains in the shelter. Paul asked if the price also included RACOM removing the shelter from the site at their expense. Massengale said yes, removal is included as part of the deal. Massengale said that the 911 board will get a credit back of the difference between the cost of the shelter and the cost of the radio bank chargers and pager desktop chargers that was quoted which is \$34,233. This amount should be approximately \$15,767 back to the 911 Board.

Charging Stations- Paul discussed the need for departments to have the bank chargers and desktop chargers for pagers. Montezuma and the Sheriff spoke up that their numbers need to be adjusted as Montezuma only needs 2 chargers and the Sheriff no longer needs one as he ordered one separately already. Paul state he will get an updated number from each department and receive an updated order quote from RACOM. Paul stated the most the 911 board will pay is the initial quoted price of \$34,233 and that as numbers are reduced that will be more credit back to the 911 Board from the sale of the shelter to RACOM. Motion was made by Gilman to move forward with ordering the bank and pager chargers from RACOM once the updated amounts are received by

the EMA. Motion was seconded by Hartwick. All in favor, none opposed, motion passed unanimously. EMA will get the updated numbers from departments and send to RACOM to update the order request. Massengale will complete claim for purchase.

Radio Project- EMA gave an update on the overall project. All portable radios and pagers have been issued out. There are still a few mobiles that need installed, however those are on vehicles that are currently not in the county-Grinnell has two newly built ambulances coming at the end of July that will need installed and their rescue truck is being refurbished in Des Moines, so once those are all back they will get installed. RACOM continues to work through installing some base stations in the ER and EOC. Feedback on the new system has been good and any issues that have come up have been promptly and adequately addressed. The drive test for final coverage testing is scheduled for late August. Once completed, there will be a final presentation by RACOM and final system acceptance signed by the county.

911 Addressing/Database Mgr Position- Massengale opened discussion about posting the 911 position. Massengale stated he had the job description and information from the last time the position was posted and would post the same in the papers. Discussion was had on when to post and it was determined that the posting should be in the papers the weeks of August 5th and 12th with contracts submitted and post marked by 5PM on August 23rd. this is sufficient time for interested people to see the position and submit their interest even with the State Fair going on. The contracts would be opened at the next 911 Board meeting scheduled later in August.

Sheriff- Sheriff presented a bill in the amount of \$1,474.50 for “recorder integration” that was not covered by the project recorder update and not part of the shared services agreement. Sheriff asked if the 911 board would pay for this or if he should take it from his budget. Discussion was had that it could be taken from the recorder maintenance line item since there is \$5,000 in there and with purchasing the new recorder we would not be using that for 3 years since a 3 year plan was purchased with the new recorder. Motion was made by Brooklyn to approve the bill from the recorder maintenance line item as discussed. Motion seconded by New Sharon. All in favor, none opposed, motion passed unanimously. Massengale will complete claim for purchase.

OTHER DISCUSSION

NONE

COMMENTS/QUESTIONS FROM PUBLIC

NONE

NEXT MEETING

Next meeting will be August 27th, 2024 at 630PM at the Poweshiek County Public Safety Building and via Zoom. Agenda and zoom link request will be posted to county website.

ADJOURNMENT

Motion to adjourn made by Sheriff, seconded by Montezuma. All in favor, none opposed, motion passed unanimously. Meeting adjourned at 1906.