

November 25, 2024

The board met in regular session at 8:30 a.m. Members present Diana Dawley, Jason Roudabush and Jeff Tindle. Also present: Jacki Bolen.

Moved by Roudabush, 2<sup>nd</sup> by Tindle to approve agenda. 3 ayes. Motion carried.

Moved by Tindle, 2<sup>nd</sup> by Roudabush to approve November 21, 2024 board minutes. 3 ayes. Motion carried.

Moved by Roudabush, 2<sup>nd</sup> by Tindle to approve the following claims:

All American Pest Control	Svc	43.00
Alliant Energy/IPL	Svc	372.53
Amazon Capital Services Inc	Goods	459.00
American Home Finding Assn	Svc	1,446.15
American Solutions For Bus	Goods	78.18
Amy Alfrey	Mil	3.90
Angela Hurst	Mil	45.00
Ardrian Tidwell	Mil	21.00
Ashley Widmer	Mil	17.60
Audas Sanitation	Svc	226.55
Beth Sheets	Mil	12.00
Brooklyn Hardware	Goods	153.71
Browns Shoe Fit	Goods	196.50
Carol Jordan	Mil	22.00
Carol L Dale	Mil	8.00
Cassandra Wherry	Mil	22.00
Central Iowa Detention Ctr	Svc	4,287.25
Charlotte Pierce	Mil	5.50
Chemsearch	Goods	2,085.00
Cintas Corporation	Goods	88.12
Connie Montano	Mil	8.00
Consolidated Management Co	Svc	12,205.95
Continental Research Corp	Goods	294.84
Dakota Supply Group	Goods	1,716.40
Debra Longman	Mil	20.00
Debra Mills	Mil	8.50
Deloris Cowan	Mil	22.00
Diane Hawkins	Mil	20.00
Diane Robertson	Mil	20.00
Dixie M Hudnut	Mil	73.00
Dorothy Martinek	Mil	22.00
Doug Helm	Svc	200.00
Ecolab	Svc	195.97
Elizabeth Manatt	Mil	14.00
Farmers National Company	Reimb	1,720.00
Fonda Benson	Mil	22.00
Foundation 2	Svc	606.45
Fran Conn	Mil	20.00
Frandsen & Associates	Svc	4,400.00
Gail Bonath	Mil	20.00

Ginger Sterk	Mil	22.00
Grinnell Firestone	Svc	3,318.97
Grinnell Herald Register	Svc	131.46
Henderson Products Inc.	Goods	97,175.00
Hi-Viz Safety	Goods	465.00
Infomax	Svc	518.88
Iowa Dept Of Public Health	Svc	2,062.00
ISAC	Svc	450.00
ISSDA	Svc	25.00
Ivy Schuster	Mil	30.00
Janet Vanersvelde	Mil	20.00
Jean Perri	Mil	21.00
Jill Crotts	Mil	22.00
Jo Wray	Mil	22.00
Joan Mckee	Mil	4.00
Kari Chandler	Mil	81.50
Katherine Moser	Mil	20.00
Kathryn Bly	Mil	21.00
Kathy Fisch	Mil	16.00
Kathy Simpson	Mil	15.00
Kim Porter	Mil	17.00
Kimberly Herzberg	Mil	22.00
Krivachek Janitorial Supply LLC	Goods	132.00
Laura Durr	Mil	15.00
Lawrence Wilson	Mil	22.00
Liftoff LLC	Svc	1,133.64
Lorraine Wolf	Mil	6.00
Mahaska Communication Group	Svc	368.04
Manatts Inc	Goods	18,674.00
Marilyn Wykoff	Mil	7.10
Marna Supple	Mil	15.00
Mason Dynamics, Inc	Goods	1,564.21
Matt Parrott/Storey Kenworthy	Goods	50.00
Melissa Eilander	Mil Reimb Goods	103.50
Mid American Energy	Svc	49.18
Milly Purvis	Mil	16.50
Montezuma Municipal Utilities	Svc	268.93
Montezuma State Bank	Svc	55,872.26
NACO	Svc	450.00
ODP Business Solutions	Goods	194.95
Oreilly Auto Parts	Goods	12.49
Pamela K Hawkins	Mil	7.50
Pat Gustafson	Mil	20.00
Phyllis Meredith	Mil	22.00
Pow Co Secondary Road	Svc	894.93
Premier Office Equip/RK Dixon	Svc	189.48
Rachel Bly	Mil	21.00
Rachel Lakose	Mil	18.50
Racom Corporation	Goods	1,955.89
Reliance Telephone Inc	Svc	77.75

Rick Warden	Mil	38.00
Rons Repair	Svc	70.62
Ryan Rudd	Svc	145.00
Safety X-Treme, LLC	Goods	456.94
Sally May	Mil	30.00
Sarah Holden	Mil	20.00
Sarah Oxenreider	Mil	10.00
Schumacher Elevator Co	Svc	310.80
Shirley Milburn	Mil	22.00
Shirley Tremmel	Mil	10.00
Sinclair Napa	Goods	31.98
Snap On Tools	Goods	258.00
State Hygienic Lab	Svc	72.00
Stellar Services LLC	Svc	657.47
Susan Vossberg	Mil	3.90
Teri Iezek	Mil	26.00
The Depot Express	Svc	11.00
The Record	Svc	30.00
Three Sisters Fabric	Svc	24.00
Tifco Industries, Inc.	Goods	2,111.20
TIP REC	Svc	212.00
Uline	Goods	641.22
United States Cellular	Svc	250.68
Verizon	Svc	120.03
Verizon Wireless	Svc	75.00
Vestis	Svc	65.63
Vicky Crane	Mil	22.00
Westwood Pharmacy	Goods	291.64
Wheeler Lumber LLC	Goods	43,080.64
WMPF Group LLC	Svc	219.30
Xerox Financial Services	Svc	324.24

3 ayes. Motion carried.

8:40 a.m. Lyle Brehm, Engineer joined the meeting.

Board discussed TIF certification of debt with Brehm and current TIF projects.

Brehm stated he is still working with landowners for right-of-way for the 100<sup>th</sup> Street project and is obtaining quotes for a cold storage addition to the county road shop in Grinnell.

Board reviewed Family Farm Tax Credit applications received. Board placed a call to Kent Kiburz regarding his application inquiring if he was the operator of the land. Kiburz stated he was and Tindle asked him to provide a copy of the 156EZ he filed with the FSA office. Kiburz stated he would provide that information to the board. Board will wait for this information before making a formal decision on his application.

Moved by Tindle, 2<sup>nd</sup> by Roudabush to approve the following new applications for Family Farm Tax Credit and authorize Chairman Diana Dawley to sign approved:

- Windy Ridge Farms LLP
- Nagel, Kevin J & Megan L
- Bidwell, Cindy
- Bidwell, Kenneth

- Bidwell, Kaleb
- Bidwell, Kenneth & Cindy

3 ayes. Motion carried.

9:00 a.m. Bart Klaver, County Attorney met with board to discuss procedure when complaints against employees are made to the Board of Supervisors. Klaver stated that with citizen complaints, it is best to get a written statement from the citizen stating details of their complaint with employee. The complaint should then be reviewed with the employee and documented in the employee file. Klaver stated citizen complaints are hard to defend and the board must be certain before any action is taken because most times it comes down to one individual's word against the other's word. If no written statement can be obtained, he recommends the board to provide a written summary and discuss with the employee. Klaver says in all circumstances after reviewing the complaint with the employee, have the employee sign acknowledging review of the statement.

Roudabush inquired with Klaver on how the eminent domain procedure is going with the property by TA where the county wants to install a turn lane. Klaver stated there are possible owners of interest in the property and he is reaching out to the individuals to determine legal interest and if so, will they release their interest or will eminent domain need to be further pursued.

Moved by Roudabush, 2<sup>nd</sup> by Tindle to approve Resolution #2025-12 for transfer from General Basic to Secondary Roads and from Rural Services Basic to Secondary Roads. 3 ayes. Motion carried.

#### **RESOLUTION #2025-12**

BE IT RESOLVED THIS 25th day of November 2024 to approve the following fund transfer for FY'25 as follows:

- General Basic to Secondary Road \$207,361.00
- Rural Services Basic to Secondary Road \$1,338,413.00

FURTHER, the Poweshiek County Board of Supervisors directs the Poweshiek County Auditor to transfer the amounts above in the county financial system.

Dated this 25<sup>th</sup> day of November 2024.

POWESHIEK COUNTY BOARD OF SUPERVISORS

Diana Dawley, Chairman

Jeff Tindle, Vice-Chairman

Jason Roudabush, Member

Attest: Melissa Eilander, Poweshiek County Auditor

Moved by Tindle, 2<sup>nd</sup> by Roudabush to approve Resolution #2025-13 authorizing internal advance to fund urban renewal project costs. 3 ayes. Motion carried.

#### **RESOLUTION #2025-13**

##### **AUTHORIZING INTERNAL ADVANCE TO FUND URBAN RENEWAL PROJECT COSTS**

WHEREAS, the Board of Supervisors (the "Board") of Poweshiek County, Iowa (the "County"), has established the Poweshiek County Urban Renewal Area No. 4 - Road Improvement (the "Urban Renewal Area"); and

WHEREAS, the Board has identified the need to establish the Poweshiek County Urban Renewal Area No. 4 Tax Increment Revenue Fund, into which all incremental property tax revenues received from the Urban Renewal Area should be deposited; and

WHEREAS, the Board has also identified certain county road improvements (the "Project") that should be constructed in the Urban Renewal Area; and

WHEREAS, it has been proposed that the County approve an internal advance of funds in the amount of \$1,011,282 (the "Advance") to pay the costs of the Project, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Poweshiek County, Iowa as follows:

Section 1. There is hereby created the Poweshiek County Urban Renewal Area No. 4 Tax Increment Revenue Fund (the "Tax Increment Fund").

It is hereby directed that One Million Eleven Thousand Two Hundred Eighty-two Dollars (\$1,011,282), be advanced to the Tax Increment Fund from the County Secondary Road Fund for the funding of the Project. The Advance shall be treated as a loan (the "Loan") to the Tax Increment Fund and shall be repaid to the Secondary Road Fund without interest, out of future incremental property tax revenues received into the Tax Increment Fund.

Payments on the Loan are subject to annual appropriation by the Board and to the determination of the Board that there are incremental property tax revenues available for such purpose, which have been allocated to or accrued in the Tax Increment Fund.

Section 2. The Tax Increment Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the County Auditor is hereby directed to certify, no later than December 1, the original amount of the Loan as an obligation that is eligible to be repaid from future incremental property tax revenues, and to certify no later than December 1 of each succeeding year any remaining outstanding balance of the Loan.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 25 day of November 2024.

Diana Dawley, Chairman

Attest: Melissa Eilander, Poweshiek County Auditor

Moved by Roudabush, 2<sup>nd</sup> by Tindle to approve tax increment financing indebtedness certification to county auditor for FY26. 3 ayes. Motion carried.

9:53 a.m. Moved by Tindle, 2<sup>nd</sup> by Roudabush to adjourn. 3 ayes. Motion carried.

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Melissa Eilander, Poweshiek County Auditor

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Diana Dawley, Chairman