

December 5, 2024

The board met in regular session at 8:30 a.m. Members present Diana Dawley, Jason Roudabush and Jeff Tindle. Also present: Jacki Bolen.

Moved by Tindle, 2nd by Roudabush to approve agenda. 3 ayes. Motion carried.

Moved by Roudabush, 2nd by Tindle to approve December 2, 2024, board minutes. 3 ayes. Motion carried.

Board accepted the resignation from Mathew Wray as dispatcher/jailer effective December 13, 2024.

Moved by Tindle, 2nd by Roudabush to approve a certificate of appointment for Mathew Wray, Deputy Sheriff effective December 14, 2024; rate of pay \$31.49 per hour. 3 ayes. Motion carried.

Moved by Roudabush, 2nd by Tindle to approve the following claim:

Visa	Svc	2148.77
------	-----	---------

3 ayes. Motion carried.

8:35 a.m. Kristin Fantazia, General Assistance met with board for a quarterly update on rent, utility & funeral assistance requests submitted.

Board received an e-mail from an office at the County Services Building stating that the snow was not plowed on Monday until 11:15 a.m. Board placed a call to Lacaeyse Snow Removal to inquire about the later time for removing the snow. Lacaeyse stated there was not any measurable snow in the forecast, so they were caught off guard and were scrambling Monday to get all the snow removed. This is not past practice for them and was just due to no measurable snow in the forecast.

Moved by Tindle, 2nd by Roudabush to approve the December 6, 2024, payroll for \$324,517.00. 3 ayes. Motion carried.

9:00 a.m. Galyn Nook, IT Director met with board for a quarterly update on IT matters. Nook stated that all PC's have been upgraded to Windows 11; all deputy laptops are configured the same as well as their Cradlepoint; looking at new VMWare pricing; removing old servers; adding print services to new server; adding new phones to EOC room; added an advanced threat protection to county email. Nook stated he is working on upgrades to the recorder software; upgrades to Wi-Fi; better pricing for telephone services; and working to change website to a .gov site. Roudabush asked if the county should ask the ICIT group to perform a follow-up IT analysis. Nook said he was going to inquire into that.

9:30 a.m. Sandy Ross, Treasurer met with board for a quarterly update. Ross stated her new employee has started and is training in the motor vehicle department. Ross stated Jessica Hutchcraft and Jennifer Norris have expressed interest in learning more about treasurer duties so Ross has been showing them various duties in the office, including writing checks and processing IPAIT interest. Ross felt it would be good also to have a back-up, especially for issuing checks as right now she and Kay Latcham are the only two who can do that process. If they happen to be gone and a check for payroll or claims is needed, someone else should know this process. Ross stated she has updated the records with the banks where the county has investments to allow for Kay Latcham and Jessica Hutchcraft to be allowed to enter into investments on behalf of the county. Ross asked if the board could draft a letter authorizing these individuals to sign, transfer, and enter into investment security transactions. Board stated they will approve this letter at the next board meeting.

Ross further discussed, with the retirement of Brenda Sutfin, moving Megan Tindle to Assistant Motor Vehicle Supervisor, Treasurer Designee; Sierra Maschmann to Senior Clerk Specialist 3-Motor Vehicle; and Angie Rudd to Clerk 2-Motor Vehicle and offering them each an increase in pay due to a step up in the position adding more responsibilities and duties. Ross also stated she would like to increase the wage of Jessica Hutchcraft as she will be going to a Treasurer Designee and is getting added duties. Roudabush stated the board would look at the figures

presented and have a follow-up discussion at the next board meeting. Ross stated the employees will all remain within the pay range associated with each position and she has the money in her budget, which was approved by the board. She stated the board had asked earlier this year to provide information showing figures with the requested pay increases and if that fit within her budget, which Ross stated she provided. Ross further stated the employees that she wants to move to new positions do not want to accept the position and sign the new job description if they are not going to see any compensation for stepping up a position and taking on new duties and responsibilities.

Bolen inquired if with the change in position and if granted a pay increase, would the employee still be eligible for the fiscal year wage increase. Tindle stated that the board grants fiscal year pay increases, and those employees would still be eligible for that increase.

Auditor Eilander presented to the board a real estate issue that the county may need to resolve. It was found by the Auditor's Office Real Estate Assistant that there was an issue with a parcel of land owned by Steffen and a parcel of land owned by Grier. There was a survey completed on each of these parcels and after said survey, Steffen conveyed to Poweshiek County Lot A in Lot 8 in Lot 2 and Grier conveyed to Poweshiek County Lot A in Lot 9 in Lot 2. Poweshiek County then conveyed Lot A in Lot 9 in Lot 2 back to Grier but no transfer was done with Lot A in Lot 8 in Lot 2, which Poweshiek County received from Steffen. It was brought to the attention of the Auditor's Office that Grier thought they owned this property but after research it appears Poweshiek County still does own Lot A in Lot 8 in Lot 2. Attorney for Grier is asking the county to prepare a Quit Claim Deed to Grier for this parcel of land since they feel it was the intent back in 1982 that this parcel be conveyed to Grier. Board stated they wanted to look into this further and felt they needed to discuss with Steffen and Grier. Chair Dawley stated she would reach out to them and follow up at the next board meeting.

Roudabush stated he has a HAZ-MAT meeting today and a Region 6 meeting tomorrow.

All supervisors attended the District 1 supervisor meeting on Tuesday held in Boone, Iowa.

10:49 a.m. Moved by Roudabush, 2nd by Tindle to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Diana Dawley, Chairman