

December 30, 2024

The board met in regular session at 8:30 a.m. Members present Jason Roudabush, Diana Dawley and Jeff Tindle. Also present: Derek Bates, The Record; Joe Meyer, Jail Administrator; and Jacki Bolen.

Moved by Roudabush, 2nd by Tindle to approve agenda. 3 ayes. Motion carried.

Moved by Tindle, 2nd by Roudabush to approve December 26, 2024 board minutes. 3 ayes. Motion carried.

8:35 a.m. Scott Steffen met with board to discuss services for mental health, hunger, housing, job, life skills, or social skills. Steffen stated these are great services for people in the county but would like to see someone employed by the county to coordinate these services and have oversight for the county. He stated that Central Iowa Shelter & Services (CISS) is planning to build an empowerment center in Grinnell but wondered who is going to staff this center and how the funding is going to work. Steffen wonders if the county could hire a caseworker who would work directly with CISS. Dawley stated the county does not have money for mental health and all mental health funds come from the State of Iowa. Dawley inquired if the empowerment center is only for mental health and Steffen stated it is for mental health but also for unsheltered housing, social work, jobs, school, etc. Dawley further stated the county is not sure what will happen on July 1 when the mental health regions are reorganized as there are a lot of changes coming with it. The region has taken away local county supervisor's votes and roll in their board meeting by moving them to an advisory board that has no vote. Tindle stated the state wants to track all monies and spending for mental health. Steffen stated he would like to see the county have more control over mental health. Board members agree they would like to see more local county control.

8:40 a.m. J.D. Griffith, Zoning/Sanitarian joined the meeting.

8:45 a.m. Joe Meyer, Jail Administrator was present to answer any questions the board may have concerning the resolution to increase the fingerprinting service fee for the sheriff's office. Meyer stated it has been over 10 years since any review of this fee has been completed and due to service fees assessed to the county for use of credit/debit cards, sheriff is requesting an increase in this fee from \$10 to \$20.

Moved by Roudabush, 2nd by Tindle to approve Resolution #2025-16 establishing an increase in fingerprinting services for Poweshiek County Sheriff. 3 ayes. Motion carried.

RESOLUTION #2025-16
SHERIFF OFFICE FINGERPRINT FEES

WHEREAS, the Poweshiek County Sheriff has determined a need to increase the collection of fees for fingerprinting services at the Poweshiek County Sheriff's Office, and
WHEREAS, it would be in the best public interest for the Poweshiek County Sheriff's Office to charge a specified rate set down, it has been over 10 years since the review of the service of collecting fees for fingerprinting. Upon contact with other providers of this service, a fee of \$20.00 per collection is in line. Poweshiek County is also adding the ability of customers to pay with a credit/debit card and there is a fee associated with this service. By raising the cost of collection it will cover the cost assessed to the County for the service that will be provided.
NOW THEREFORE BE IT HERBY RESOLVED by the Poweshiek County Board of Supervisors that the Poweshiek County Sheriff's Office is hereby authorized to charge for fingerprinting services a fee of \$20.00 per fingerprint service.

Dated this 30 day of December 2024.

POWESHIEK COUNTY BOARD OF SUPERVISORS

Diana Dawley, Chairman

Jeff Tindle, Vice Chairman

Jason Roudabush, Member

Attest: Melissa Eilander, Poweshiek County Auditor

Moved by Tindle, 2nd by Roudabush to approve notice to bidders to receive sealed bids for a project to construct a wood frame shed with steel sheeting at the secondary road shop located at 533 East Street South, Grinnell, and authorize Engineer Brehm to publish & post said notice. Said notice to bidders will include shed specifications sheet and proposal (bid) form. 3 ayes. Motion carried.

Auditor Eilander stated the ARPA funds received from the federal government must be obligated by December 31, 2024. The county received \$3,594,185 in ARPA funds classifying \$2,694,185 as government services. The \$900,000 allocated for grants to be awarded to other entities/individuals has all been expensed from applications received and approved. There still remains \$88,997.41 of the classified government services, of which \$84,215 is under a contract/bid. Eilander stated the board will need to approve said contracts/bids in order to meet the appropriate reporting guidelines set forth by the federal government. This will leave an excess of \$4,009.68 and if these funds are not expensed or obligated by December 31, 2024, they will need to be returned to the federal government. Eilander stated the county could allocate this amount toward wages and once the wages were paid, a transfer from the ARPA fund to the general fund would be completed. Board agreed to allocate the remaining funds to wages. Eilander stated this information was provided to her through a webinar on December 18 where the information was updated to reflect the need for the signed contracts or use for wages instead of the approved resolution completed back in 2022.

Moved by Roudabush, 2nd by Tindle to approve the following contracts/bids for obligated ARPA funds for governmental services as previously awarded:

- CentralSquare for IT services at public safety building
- Bowker Mechanical Contractors for multi-stack module replacement at public safety building
- Breese Electric for electrical work at EOC room at Grinnell Public Safety Building
- Adkins Election Services for election equipment

3 ayes Motion carried.

Moved by Tindle, 2nd by Roudabush to approve Resolution #2025-14 approving contracts/bids for the obligation of remaining ARPA funds designated as government services. 3 ayes. Motion carried.

RESOLUTION #2025-14

RESOLUTION TO CONFIRM IN-PROGRESS PROJECTS AND SIGNED CONTRACTS FOR PROJECTS FUNDED BY AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, on March 11, 2021, President Biden signed the 109 trillion-dollar American Rescue Plan Act and, **WHEREAS**, Poweshiek County applied for and has received funds for the American Rescue Plan Act totaling \$3,594,185.00.

WHEREAS, the Poweshiek County Board of Supervisors classified \$2,694,185 of American Rescue Plan Act funds as lost revenue on April 25, 2022 pursuant to the final rule on State and Local Fiscal Recovery Funds (SLFRF) issued by the U.S. Department of Treasury.

WHEREAS, the following projects had been previously endorsed by the Poweshiek County Board of Supervisors, projects are in-progress as of December 30, 2024 and per guidance received by the National Association of Counties and US Treasury on December 18, 2024, projects not under signed contracts by December 31, 2024 need to be de-obligated and re-assigned.

Project	Amount Previously Obligated by Board of Supervisors	Amount on Signed Contract with Vendors	Amount to De-Obligate
Multi-stack module – PSB	\$65,900	\$65,900	\$0.00
IT Services – PSB	\$4,351	\$4,351	\$0.00
Electrical – EOC GPSB	\$858	\$858	\$0.00
Election Equipment	\$13,106	\$13,106	\$0.00
Totals	\$84,215	\$84,215	\$0.00

BE IT RESOLVED that the Poweshiek County Board of Supervisors acknowledges the projects above and the amounts that have been allocated by a signed contract.

PASSED AND ADOPTED this 30 day of December 2024.

Diana Dawley, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Poweshiek County, Iowa, at a regular meeting held on December 30, 2024, by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST: Melissa Eilander, Poweshiek County Auditor

Moved by Roudabush, 2nd by Tindle to approve Resolution #2025-15 approving obligation towards wages for remaining ARPA funds designated as government services. 3 ayes. Motion carried.

RESOLUTION #2025-15

RESOLUTION TO ESTABLISH ESTIMATED WAGES TO BE PAID FROM ARPA FUNDS

WHEREAS, on March 11, 2021, President Biden signed the 109 trillion-dollar American Rescue Plan Act and, **WHEREAS**, Poweshiek County applied for and was awarded American Rescue Plan Act funds totaling \$3,594,185. **WHEREAS**, the Poweshiek County Board of Supervisors classified \$2,694,185 of American Rescue Plan Act funds as lost revenue on April 25, 2022 pursuant to the final rule on State and Local Fiscal Recovery Funds (SLFRF) issued by the U.S. Department of Treasury.

WHEREAS, per guidance received by the National Association of Counties and US Treasury on December 18, 2024, projects not under signed contracts by December 31, 2024 need to be de-obligated and re-assigned.

WHEREAS, per guidance received by the National Association of Counties and US Treasury on December 18, 2024, an estimation of future wages to be paid to positions created on or before December 31, 2024 satisfies the requirement of obligating funding.

WHEREAS, the following positions and wage estimations will be paid with ARPA funding from January 1, 2025 through January 31, 2026 or until ARPA funds are depleted.

Position	Estimated Wages January 1, 2025, through January 31, 2025
IT Director	\$13,860.96
Total Estimate Wages	\$13,860.96
Amount of ARPA Funds to Obligate	\$4,009.68
Amount of Excess Wages over Obligation Amount	\$9,851.28

BE IT RESOLVED that the Poweshiek County Board of Supervisors approves the wages of the above positions to be paid using ARPA funds and said ARPA funds will be transferred from the ARPA fund to the General Basic fund based on actual paid wages during the time period of January 1, 2025, through January 31, 2025.

PASSED AND ADOPTED this 30 day of December 2024.

Diana Dawley, Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Poweshiek County, Iowa, at a regular meeting held on December 30, 2024, by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST: Melissa Eilander, Poweshiek County Auditor

Moved by Tindle, 2nd by Roudabush to approve the following claims:

All American Pest Control	Svc	43.00
Alliant Energy/IPL	Svc	1,633.94
Amazon Capital Services Inc	Goods	687.84
American Home Finding Assn	Svc	1,399.50
American Society Of Civil Engineers	Svc	552.00
Audas Sanitation	Svc	226.55
Brooklyn Hardware	Goods	157.55
Browns Shoe Fit	Goods	222.00
Chris Nolte	Mil	48.00
Cintas Corporation	Goods	250.51
Consolidated Management Co	Svc	10,861.17
Construction & Aggregate Produ	Goods	463.70
Cyclone Pest	Svc	85.00
Dakota Supply Group	Goods	3,280.00

Dental Associates	Svc	1,237.52
Diamond Mowers LLC	Goods	53.51
Ecolab	Goods	1,807.04
Fareway Stores Inc	Svc	298.98
Galls Inc	Svc	1,667.47
Galyn Nook	Reimb Phone	35.97
Good Guys Auto Parts	Goods	197.02
Grinnell Firestone Dealer Store, Inc.	Goods	1,186.65
Grinnell Herald Register	Svc	617.45
Grinnell Regional Public Health	Svc	25,681.06
Henry M Adkins & Son Inc	Svc	10,600.00
Hometown Hardware	Goods	22.37
Iowa City Va Volunteer Svcs	Svc	282.00
Iowa Dept Of Public Health	Svc	2,220.00
Iowa International Center	Svc	41.80
Iowa Law Enforcement Academy	Svc	1,125.00
IP Pathways	Svc	1,498.47
ISSDA	Svc	275.00
John Deere Financial	Goods	53.98
John Haynes	Goods	26.75
Kading Properties	Svc	325.00
Legislative Service Agency	Goods	125.00
Lincoln Savings Bank	Svc	240.00
Lyle Brehm	Reimb Goods	718.78
Magnatag Inc	Goods	3,306.97
Mahaska Communication Group	Svc	368.04
Mainstay Systems	Svc	237.00
Mark Krumm	Reimb Goods	58.85
Matt Parrott	Goods	422.42
McGriff Farm & Home	Goods	30.16
Microbac Laboratories Inc	Svc	150.00
Mid American Energy	Svc	55.36
Mid American Research	Goods	1,903.10
Montezuma Crop Services Inc	Goods	77.28
Mutual Wheel Co	Goods	409.90
Patricia Massengale	Svc	25.00
Ponderosa Supply Ltd	Goods	70.71
Powerdms Inc	Svc	2,595.94
Poweshiek Water Assn	Svc	120.75
Premier Office Equip/RK Dixon	Svc	159.76
Quill Corporation	Goods	901.45
Racom Corporation	Svc	206.42
Ramsey-Weeks Inc	Svc	476,751.00
Reliance Telephone Inc	Goods	75.00
Russ Schuck	Reimb Goods	6.99
Sandy Ross	Reimb Goods	49.95
SCG Consulting Services	Svc	2,500.00
SHI International Corp	Svc	718.75
Smith Funeral Home	Svc	1,290.00
Snap On Tools	Goods	1,918.00

Stellar Services LLC	Svc	1,668.94
Steve Link Ford	Svc	154.31
Taylor Auto Body, Inc	Svc	966.57
Tifco Industries, Inc.	Goods	326.48
TIP Rural Electric Coop	Svc	522.45
Tree Care LLC	Svc	1,425.00
Uline	Goods	43.50
United States Cellular	Svc	282.57
UPH-GRMC Occupational Med	Svc	1,311.00
Uwe Meyer	Mil	21.95
Valsoft Corporation Inc	Svc	175.00
Verizon	Svc	240.08
Vestis	Svc	123.96
Victor Oil, Inc.	Goods	21,554.93
Victoria E Koons	Reimb Meals	140.37
VISA	Svc	2,461.00
Wagon Wheels West	Goods	200.00
Westwood Pharmacy	Svc	437.90
Windstream	Svc	149.23
WMPF Group LLC	Svc	384.76
World Data Corporation	Svc	360.00
Xerox Financial Services	Svc	192.20

3 ayes. Motion carried.

9:18 a.m. Tylor Nelson, Conservation Director joined the meeting.

Board discussed proposal made by VA director about adding another employee to his department. Dawley stated that since this is a new position, there would need to be a job description created, wage range established for the position, and a proposal for hourly rate and hours per week. Dawley also stated another employee is not included in the FY25 budget. Roudabush and Tindle both stated they agree to the need for the job description, wage range and salary proposal for a new position within the VA department. Dawley, Tindle & Roudabush all stated that the VA director and commission need to form a proposal for this additional employee, submitting along with the proposal a written job description for approval, wage range for the position, offered hourly rate, hours per week, and a total cost for wages and benefits to be included in the FY26 budget request. Dawley, Tindle & Roudabush all felt that by the time this information is presented to them, the time for posting the job, and pre-employment testing, it will be very close to the new fiscal year. Auditor Eilander will relay this information to the VA director.

9:21 a.m. Moved by Roudabush, 2nd by Tindle to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Chairman