

Note: These minutes are a draft and are not to be considered official until approved at the next meeting.

Poweshiek County 911Board Meeting Minutes February 18, 2025

This meeting was held in person and via ZOOM

Members Present:

Rusty Massengale-Malcom, Brian Paul- EMA, Matt Maschmann-Sheriff, Gary Sears-Gilman, Jason Roudabush-Poweshiek County, Kurt Hall, Brooklyn

Members Absent:

Barnes City, Chelsea, Sully, Searsboro, Belle Plaine
Victor, Hartwick, Deep River, Grinnell, New Sharon (Excused)

Guests:

Stacen Gross – SGC Consulting Services, LLC via ZOOM

Call to order and Roll Call

Massengale called the meeting to order at 6:30 p.m. - Members present as listed above.

Approval of Agenda

Motioned by Paul to approve the agenda as presented, second by Maschmann. Motion carried.

Approval of Minutes from January 7, 2025 Meeting

Motioned by Sears to approve the minutes as presented, second by Maschmann. Motion carried.

Budget Hearing

Open Hearing: 6:34 p.m.

Massengale stated that the budget sheets were emailed out before the meeting to all board members, and that the only amendment made during the budget workshop was to line item 53 (Vehicle & Portable Radios) with an increase from \$20,000 to \$50,000 making the subtotal for expenditures \$345,100.

There were no further questions or comments from the board or those in attendance.

Motion to approve budget as prepared and published by Maschmann, second by Paul. Motion Carried.

Closed Hearing: 6:40 p.m.

Business:

Reimbursement Updates – Radio Chargers and Recorder

Paul met with Poweshiek County Board of Supervisors as discussed in the previous meeting. He was unable to request reimbursement for the recorder because we are still waiting on an actual invoice to submit for payment at this time. He presented information on the charges for the radios and cost of decommissioning the existing tower sites that are no longer needed. The board is taking the request into consideration at this time, but it was not on the agenda to vote on the time and was on the agenda for discussion only. He hasn't heard anything back from the board as of this time.

Roudabush said that anything that the Board of Supervisors is to consider will have to be turned in by the end of the week in order to get approved prior to the finalization of the budget being set.

Racom Updates

Massengale said that he was hoping that Duane Vos with Racom would be able to join us via Zoom to go over the invoices and maintenance agreements that we have with them, however, Vos is traveling and it doesn't appear that he will be joining us this evening. A Pro-Forma Invoice was received from Racom earlier today and emailed out to the board. In the email received it stated the costs listed were subject to change and not final.

After further discussion it was noted that Massengale is going to request an actual Invoice which is required in order to file a claim for payment. Gross, suggested that the board pay for the recorder and apply the credit invoice once received for the purchase of the decommissioned shelters towards the cost of the invoice for the additional three years maintenance on the recorder and the costs of decommissioning the tower sites. He felt that getting the recorder paid for and scheduled to be installed should be done as soon as possible and that since the recorder comes with one year of maintenance warranty that the three-year maintenance purchase wasn't as critical.

Paul said that the Board of Supervisors can't consider reimbursement out of the remaining funds from the countywide radio system bond without a copy of the claim and proof of payment. At this time, we have an invoice for the three-year extended warranty. Roudabush said that he didn't think that the recorder is something that would fit into the description for reimbursement from funds to be paid by the Board of Supervisors.

The board decided once the invoice is received for the recorder from Racom, to have Disney file the claim for payment at this time. Massengale will contact Vos with Racom to discuss getting a final invoice for the recorder, a written quote on the decommissioning of the four tower sites, and a credit memo for the purchase of the shelters. The boards wish is to apply the credit memo towards the three-year extended maintenance agreement and cost of decommissioning the tower sites, which should finalize the costs associated with this project with Racom.

Disney will file the claim for payment of the recorder once it is received.

Phoenix G2 Learning System

Paul provided handouts that gave an overview of the system and equipment, along with a quote from Racom for \$329,434.75. Paul said that all seven emergency services would receive the same setup and if they want to add to what is provided that they may do so at their own expense.

Disney asked if the maintenance fees changed as well with the updated quote. Paul stated \$3,300 annually per department, which totals \$23,100.00 annually. Hall commented that the maintenance price seems pretty high.

Paul researched and found a grant, which he then applied for, through Homeland Security that would cover 100% of the purchase. He advised that he should hear back on whether or not the grant is accepted sometime between August and September.

Massengale thanked Paul for the time he spent looking for grants, writing the grant and sharing the information with the board. He said hopefully it will all work out and the grant will be accepted.

Massengale then asked if anyone had anything else to discuss. Hearing none the board decided that since there isn't anything requiring attention to set the next meeting date a little further out. If something should arise then a meeting can be set sooner, and an email can be sent to notify the board members.

Next Meeting: May 13, 2025 @ 6:30 p.m. – Poweshiek County Public Safety Building

Sears motioned to adjourn at 7:08 p.m., second by Roudabush. Motion carried.