

RESOLUTION #2025-2

MODIFICATION TO POWESHIEK COUNTY EMPLOYEE INFORMATION HANDBOOK, DATED JULY 1, 2022

WHEREAS, Poweshiek County provided employee handbook to employees, which had an effective date of July 1, 2022;

WHEREAS Section IV – Time Off section relating to sick leave allows for regular full-time employees to earn sick leave to use for personal illnesses or injury. The sick leave policy further allowed the use of up to five days of accrued sick leave per fiscal year to be used for cases of serious illness or injury to an employee’s immediate family member;

WHEREAS the Board of Supervisors feels there is a need to increase the number of days allowed for immediate family illness or injury;

THEREFORE, BE IT RESOLVED that the Board of Supervisors, Poweshiek County hereby modifies the current employee handbook, dated July 1, 2022, regarding Section IV – Time Off – Sick Leave to the following:

- Up to **ten (10)** days of accrued sick leave per fiscal year may be used for cases of serious illness or injury in the employee’s immediate family. Immediate family shall be defined as the employee’s spouse, parent, and dependent children.

Board of Supervisors authorizes Auditor’s Office to make said modification and notify all employees covered by this section of the employee handbook.

This modification shall be effective July 1, 2024.

Passed and adopted this 18 day of July 2024.



Diana Dawley, Chairman



Jeff Tindle, Vice Chairman



Jason Roudabush, Member

Attest: 

Melissa Eilander, Poweshiek County Auditor