

June 8, 2017

Board met in regular session at 8:30 a.m., Boardroom, Courthouse, Montezuma, IA. Members present Diana Dawley, Trevor White & Larry Wilson

Chairman White led the pledge of allegiance.

Moved by Wilson, 2nd by Dawley to amend agenda to add for approval of June 1 & 5, 2017 board minutes. 3 ayes. Motion carried.

Moved by Dawley, 2nd by Wilson to approve the following claims:

General Basic		
5 Star Sprayfoam, Inc.	Svc	308.64
Auca Chicago Lockbox	Svc	267.78
Audas Sanitation	Svc	97.00
Aureon Technologies	Svc	630.55
Benton County Sheriff	Svc	37.95
Bird, Larry	Svc	100.00
Blackwell Court Reporting	Svc	42.50
CBM Food Service	Goods	5,243.00
Central IA Consulting Inc	Svc	229.95
Cyclone Pest Management West	Svc	75.00
De Lage Landen	Svc	616.86
East Pow County Ambulance	Approp	2,775.00
Eilander, Melissa	Mil	21.34
Electrical Engineering & Equip	Svc	675.00
Fareway Stores Inc	Goods	75.00
Farm & Home Publishers	Goods	1,775.00
Fastenal Company	Goods	56.86
Forbes Office Equip Inc	Goods	185.16
Goodwin Tucker Group	Svc	966.60
Grinnell City Of	Approp/Svc	12,999.67
Grinnell Firestone Store	Goods	616.75
Grinnell Herald Register	Svc	611.50
Grinnell Regional Home Care	Svc	10,215.80
Heartland Coop	Goods	945.17
Hickenbottom Inc	Goods	142.04
Hometown Hardware	Goods	359.33
IACCVSO	Dues	50.00
Iowa City VA Volunteer Svcs	Svc	218.00
Iowa Dept Of Public Health	Svc	3,107.00
Jasper County Sheriff	Svc	110.62
John Deere Financial	Goods	884.88
Karr LLC	Goods	358.44
Kibbee, Kristine	Svc	132.86
Klein, Emily	Reimb	137.54
Lamb, Mary	Svc	205.00
Longhenry, Dianna	Mil	68.87
Lowry Equipment Inc	Goods	16.84
Mail Services LLC	Svc	649.89

Malcom Lumber & Hardware	Goods	84.29
Martin Marietta Materials	Goods	758.27
McGriffs Corp	Goods	6.50
Meyer, Uwe	Mil	21.29
Mid American Energy	Svc	1,984.76
Monte Motor Parts	Svc	232.02
Montezuma Ambulance Svc	Approp	2,775.00
Montezuma Municipal Utilities	Svc	3,463.86
Montezuma State Bank	Svc	25.30
New Century F.S. Inc	Svc	152.01
Office Center The	Goods	10.49
Office Depot	Goods	103.34
Pella Water Conditioning Inc	Svc	30.49
Petig, Rebecca	Reimb/Mil	760.65
Pitney Bowes	Goods	65.44
Pitney Bowes	Svc	641.58
Polk County Treasurer	Svc	435.60
Postmaster	Svc	806.00
Pow Co Employee Health Plan Tr	Svc	741.49
Poweshiek County 4-H	Approp	6,250.00
Poweshiek County Courthouse	Svc	580.00
Poweshiek Publications	Svc	412.70
Poweshiek Transfer Station	Svc	247.15
Premier Office Equipment	Svc	3,149.35
Quill Corporation	Goods	308.59
Racom Corporation	Svc	285.00
Ross, Sandy	Reimb/Mil	521.13
S & S Electric Ltd	Svc	128.37
Scharnweber Water Cond Inc	Goods	22.00
Schuck, Russ	Reimb/Mil	101.52
Schumacher Elevator Co	Svc	252.31
Shutts, Brad	Svc	149.40
Sieren, Susan J	Svc	61.25
Smith Funeral Home	Svc	1,290.00
Taylor Auto Body, Inc	Svc	12.00
The Depot Express	Svc	159.44
The Record	Svc	435.36
Total Choice Shipping	Svc	58.32
Town Crier	Goods	263.00
Truax Company Inc	Goods	169.89
True Value	Goods	408.09
Tyler Technologies	Svc	19,324.51
United States Cellular	Svc	1,099.85
United States Postal Svc	Svc	3,533.24
Vannoy Chevrolet Co	Svc	141.89
Vavroch, Mark	Reimb	86.67
Verizon	Svc	40.01
Victor Oil Inc	Fuel	2,611.37
Watts Technologies Inc	Goods	420.00
West Payment Center	Svc	290.59

Windstream	Svc	857.96
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General Supplemental

Forbes Office Equip Inc	Goods	98.82
Henry M Adkins & Son Inc	Goods	26,186.33
Premier Office Equipment	Svc	2,870.00
United States Postal Svc	Svc	141.99

MH/DD

De Lage Landen	Goods	370.69
Poweshiek County Auditor	Svc	454.24
Poweshiek County Courthouse	Svc	20.00
Windstream	Svc	35.30

Rural Services Basic

Big Springs	Svc	600.00
Brooklyn Public Library	Approp	3,864.00
Carpenter Uniform Co	Goods	476.06
Central Iowa Detention Center	Svc	528.00
Drake Community Library	Approp	3,864.00
Griffith, JD	Reimb	240.00
Grinnell Firestone Store	Svc	412.53
Grinnell Herald Register	Svc	22.22
Image Autoworks LLC	Svc	1,000.00
Linder Tire Service, Inc.	Svc	21.00
Michael J Manatt Comm. Ctr.	Svc	175.00
Montezuma Public Library	Approp	3,864.00
Moyer, Hazel	Svc	500.00
New Century F.S. Inc	Svc	2,731.64
Postmaster	Svc	70.00
Quill Corporation	Goods	71.92
State Hygenic Lab	Svc	30.00
The Depot Express	Svc	952.50
Three Sisters Fabric	Svc	28.00
United States Postal Svc	Svc	494.41
Vannoy Chevrolet Co	Svc	1,045.16
Windstream	Svc	50.46

Secondary Road

Airgas North Central	Svc	500.46
Alliant Energy/IPL	Svc	178.13
Altorfer Machinery Co	Goods	5,004.00
Ambassador Steel Fabrication	Goods	3,600.00
American Legion Blakley Steven	Svc	311.00
Arnold Motor Supply Inc	Goods	867.96
Auca Chicago Lockbox	Svc	634.18
Audas Sanitation	Svc	173.66
Brooklyn Building Center	Goods	154.30
Brooklyn Mun Utilities	Svc	261.31
Brooklyn Mut	Svc	27.13
Telecommunication		

Calhoun-Burns & Assoc Inc	Svc	5,714.22
Central Iowa Salvage	Goods	26.35
Contech Engineered Sol Llc	Goods	12,746.72
Davis, Keith A	Svc	2,147.45
Davis, Shawn A	Svc	657.14
Deep River City Of	Svc	54.36
DJ Davis Trucking	Svc	2,167.79
Dons Truck Sales Inc	Goods	60.30
Douds Stone LLC	Goods	10,907.37
Durr, Laura	Svc	37.10
Dysart Tire & Service, Inc.	Svc	17.00
Electrical Engineering & Equip	Svc	250.00
EOR Iowa LLC/Griggs	Svc	5,770.00
Fastenal Company	Goods	451.56
Gary Ryther Garage Doors	Svc	85.00
Gateway Pipe & Supply Inc	Goods	14,450.00
Gillund Enterprises	Goods	457.00
Grinnell City Of	Goods	101.13
Grinnell Implement Store	Goods	74.80
Halls Feed & Seed	Goods	11.50
Hewitts Service Center, Ltd	Goods/Svc	306.00
Hickenbottom Inc	Goods	35.51
Hometown Hardware	Goods	66.05
Jasper Construction Svcs Inc	Svc	1,303.03
Jensen Heating & A/C Inc	Svc	225.00
John Deere Financial	Goods	287.39
JP Drain Cleaning & Plumbing	Svc	249.95
Kilmer, Harry	Svc	196.23
Lechtenberg Janitorial Supplie	Goods	137.00
Malcom Lumber & Hardware	Goods	58.97
Manatts Inc	Goods	29,537.23
Martin Marietta Materials	Goods	95,415.16
Mid American Energy	Svc	210.65
Miller, Ryan	Svc	60.00
Monte Motor Parts	Goods	314.96
Montezuma Municipal Utilities	Svc	355.88
Montezuma Municipal Water	Svc	22.50
Morrison Enterprises Inc	Goods/Svc	81.00
Mutual Wheel Co	Goods	233.88
Napa Auto Parts	Goods	478.73
Napa-Manatts	Goods	50.85
Ohalloran International Inc	Goods	1,829.65
Oreilly Auto Parts	Goods	25.56
Partsmaster	Goods	335.78
Petty Cash, Secondary Rd	Goods/Svc	29.77
Postmaster	Svc	35.00
Pow Co Employee Health Plan Tr	Svc	2,224.47
Poweshiek Water Assn	Svc	157.00
Quill Corporation	Goods	49.00
Sadler Power Train	Goods	96.00

Shutts, Brad	Svc	562.03
Sutfin, Tammy	Svc	90.00
Tama County Highway Dept	Svc	13,998.97
Taylor, Deb	Svc	90.00
Taylor's Snow Removal & Mowing	Svc	228.57
Team Services Inc	Svc	5,900.00
Tifco Industries, Inc.	Goods	822.21
TIP Rural Electric Coop	Svc	174.00
Vetter Equipment Co.	Goods	189.36
Victor Oil, Inc.	Goods	17,289.58
Wex Bank	Goods	1,787.77
Windstream	Svc	392.31
Ziegler Inc	Goods	2,564.44

Sheriff Commissary

Charm-Tex Inc	Goods	685.30
Reliance Telephone Inc	Goods	800.00
Swanson Services Corp	Goods	254.94

Emergency Management Agency

Calibre Press	Svc	687.00
Grinnell Volunteer Fire Dept	Svc	1,495.00
Mid American Energy	Svc	82.70
The Depot Express	Svc	88.26
United States Cellular	Svc	142.23
Windstream	Svc	117.02

E-911

Alliant Energy/IPL	Svc	41.84
Brooklyn Mut Telecommunication	Svc	216.70
Cooperative Telephone Co	Svc	309.48
Disney-Bruggeman, Dawn	Svc/Mil	2,209.49
NG-911 Inc	Goods	832.50
Postmaster	Svc	70.00
TIP Rural Electric Coop	Svc	64.12
Verizon	Svc	280.07
Windstream	Svc	3,033.32

Assessor

Business Card	Mil/Goods	148.68
ESRI	Goods	7,000.00
Hall, John	Mil	38.80
ICIT	Svc	50.00
IICA	Svc	95.00
Karr LLC	Goods	35.00
Postmaster	Svc	52.00
Pow Co Employee Health Plan Tr	Svc	1,482.98
The Sidwell Company	Svc	240.00
United States Postal Svc	Svc	1,690.30

Vanguard Appraisals	Goods	3,610.00
Vantomme, Nancy	Mil	39.58
Vermillion, Amy	Mil	61.50
Windstream	Svc	61.31
Zimmerman, Ellen	Mil	25.22

3 ayes. Motion carried.

Moved by Wilson, 2nd by Dawley to approve board minutes of June 1 & 5, 2017. 3 ayes. Motion carried.

8:35 a.m. Jody Eaton, CICS met with board to present CICS employee manual, which is a supplement to member county policies for designated positions paid by mental health funds that are under the governance and control of the CICS Governing Board. Jody also presented updated job description for general assistance director/assistant CICS director. It was moved by Wilson, 2nd by Dawley to approve updated job description. 3 ayes. Motion carried.

9:00 a.m. Skip Lowe, Bernie Lowe & Associates to discuss county health insurance. Also, present were Patty VerSteegt, Megan Tindle, Amy Vermillion, Sandy Ross, Laura Tish, Matt Simpson, Jodi Meyer, and Becky Petig. Larry stated that he has seen the health plan reserves grow over the years and he is wondering how much is enough in reserves. Over the last couple years the county contribution amount has been reduced due to the reserve balance. Larry stated that the board has been discussing ways to find extra dollars for secondary roads infrastructure and one possibility was to re-apportion the budgeted amount for health insurance to capital project fund for work on secondary roads infrastructure. Skip Lowe spoke that the county has been very fortunate over the last several years and states the county has made good decisions in the past by making changes for ways to save money with discounts and has had a very good claims experience. Skip cannot say with confidence, to recommend reducing contributions based on what he is seeing with the volatility within the industry but he does state that the county does have a great plan and reserve balance. Skip stated he likes to be cautious and conservative. Larry stated that discussing re-apportioning the budgeted health insurance money; it does not change anything with the health plan in that employees will receive the same coverage as they have been. Amy asked Skip if he had a recommendation of what the reserve balance should be and Skip stated that he would recommend 1 year, which would be approximately \$1.3 million. Amy asked if there is discussion to lower the employee contribution along with the employer contribution. Larry stated that would not be considered. Matt Simpson stated that during union negotiations, it was stated that health insurance premiums were going up and now the board wants to take from the contributions. Larry stated at that time, the health care reform Cadillac tax and the added costs to employers, it was necessary to look to the future and make sure enough money was being contributed to the health plan. Skip stated that trend with health insurance has been an increase of 7% each year. Trevor stated that with regard to the employees' contribution, he thinks that the employee contribution could possibly be lowered by a minimal level. Trevor feels that the health insurance plan needs to level out and maintain where we are but to not keep increasing the reserves and maybe lower employer contribution. Diana states that we never know what claims will be in the future. Amy asked Skip his thoughts on the future of health insurance with the current president's plan. Skip does not foresee any impact coming our way but there is a lot of work yet by the Senate. Skip stated Poweshiek County is funded well currently but one cannot determine what future claims will be. Sandy Ross wondered how much money the board is seeking to re-apportion. Trevor stated he is comfortable with the health plan maintaining at \$2.5 to \$3 million. Trevor stated this late winter/early spring he was looking for ways to get an extra \$500,000 to \$1,000,000 a year for the next 5 years to repair secondary roads infrastructure.

9:45 a.m. Tom Kriegel, Sheriff; Joel Vanderleest, Chief Deputy & Ben Anderson, Jail Administrator/Deputy met with the board. Also present were Laura Tish, Matt Simpson, and Jodi Meyer. Sheriff Kriegel stated they are making progress with moving the communication center to the front lobby area of the public safety building and have posted for the assistant jail supervisor/dispatch supervision position. Sheriff Kriegel discussed the possibility of hiring a full-time jailer. He stated with the increase inmate population and for security reasons for inmates and employees, he feels this position is needed to have adequate staff. Ben gave a presentation of income received from room/board and commissary, inmate counts, calls for service, scheduling, and room/board fees. Tom feels that they will continue to house inmates from other counties and once receive certain certifications; they will have the

capability to house federal inmates. Trevor stated housing extra inmates may show extra income but would have more expenses and need to look at net cost and he is not certain it is there to justify hiring an extra person. Sheriff Kriegel stated he would be saving costs with changing communication center to front lobby area and eliminating a position from administrative budget. Ben states is it not safe to have two people working a shift and if not approved to hire for this additional position, they would need to pay overtime/comp time. Trevor suggested maybe house less inmates and Sheriff Kriegel stated he wants to fill jail and hire more staff. Ben stated the commissary money has been a great benefit and they use for jail uniforms, inmate bedding, etc. Diana asked Tom if he had thought about hiring part-time jailers. Trevor asked if by hiring another person, the split of dispatcher/jailer would still be considered. Larry asked if an additional person is needed because of the split or can the split be done without extra hire. Ben stated the split could not be done without the additional hire and they need two dispatchers 24-hours day, two jailers on days & one jailer on nights. Matt Simpson stated when he works the night shift, there currently are less dispatcher/jailers and at times he needs to go off road to help with inmates due to safety concerns. Joel would like to hire two part-time jailers to help fill time off slots. Trevor inquires if other board members are comfortable with taking \$50,000 from ending fund balance to cover hiring of an additional employee. Diana would like to table this matter to allow further time to discuss and Larry would like to also wait and hear about conversation with union representatives regarding the split on dispatchers/jailers.

Discussion on inmate room/board fee charged for housing other counties' inmates and the sheriff felt that the rate should be increased \$5/per day for housing out of county inmates. A resolution will be drafted for approval at future board meeting.

10:30 a.m. Lyle Brehm, Engineer joined the meeting. Lyle updated the board that he will be purchasing some pup trailers in July and further advised that the secondary road employees are now on their 10-hour/day, 4 days week schedule until Labor Day.

10:42 a.m. Moved by Wilson, 2nd by Dawley to enter into closed session pursuant to Iowa Code Section 21.5(1)(i). Wilson aye; White aye; Dawley aye. Motion carried. Present Trevor White, Larry Wilson, and Diana Dawley, Supervisors; Missy Eilander, Auditor; Tom Kriegel, Sheriff; Ben Anderson, Jail Administrator/Deputy; and Joel Vanderleest, Chief Deputy. 11:20 a.m. Moved by Dawley, 2nd by Wilson to end closed session. White aye; Dawley aye; Wilson aye. Motion carried.

Larry advised he would be on vacation the week of June 12.

Moved by Dawley, 2nd by Wilson to cancel Monday, June 12 board meeting. 3 ayes. Motion carried.

11:21 a.m. Moved by Wilson, 2nd by Dawley to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Trevor White, Chairman