

## DIAMOND LAKE SHELTER HOUSE RULES

1. There is a \$50 fee per day to reserve one of the three shelter houses located at Diamond Lake Park (Main Shelter, #2 Shelter, and #3 Shelter).
2. Please make your shelter reservation at least 2 weeks before the day of the event. Call the County Conservation Office at 641-623-3191 to confirm that the shelter you want to reserve is actually available on the date you are requesting.
3. There are no refunds for shelter reservations for weather related issues.
4. A shelter reservation sign will be posted by county conservation staff the morning of the event.
5. Free standing directional signs with stakes can be paced in the ground to aid visitors, but directional/informational signs cannot be attached to existing park signs, posts, or trees. Those posted signs must be removed after the event.
6. Only free-standing and non-adhesive decorations may be used in the shelters. The use of glitter, confetti of any size, or water balloons is not allowed. The use of tape, tacks/pins, nails and staples on shelter posts is prohibited. There are hooks on each shelter post to hang banners or signs with string.
7. Please place all trash in trash cans.
8. Pick up any litter around the shelter house or playground area.
9. Please leave the shelter and restrooms in good clean condition when you are finished with your event. Please wipe down and clean all picnic tables and the concrete serving table.
10. If you use a grill, please allow the charcoal to cool down on its own. Do not use water or dirt/sand to put out the fire. Please do not throw hot charcoals in the trash or in the woods, county conservation staff will clean the grills the following day.
11. The park closes at 10:00 p.m. The shelter must be cleaned prior to vacating for the evening. Please plan to have your function over by 9:00 p.m. in order to clean the shelter before the park closes.
12. No camping is permitted adjacent to the shelters, except for the #2 shelter where camping is permitted 150 feet from the shelter.
13. No amplified (or loud) music is permitted in the shelters that will impact other park users. Music must be contained to the area immediately around the shelter.
14. Keg beer is allowed through a keg beer permit only. Renter must obtain permit from county conservation staff at least 30 days prior to the rental. A damage deposit (minimum \$100) is required.